



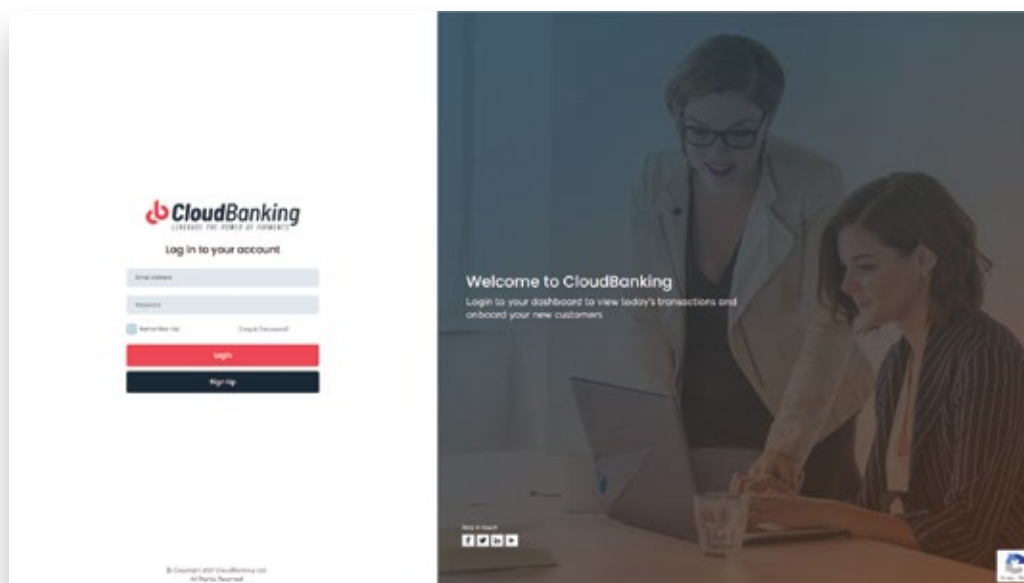
INTEGRATING CONNECTWISE WITH XERO (DEMO)



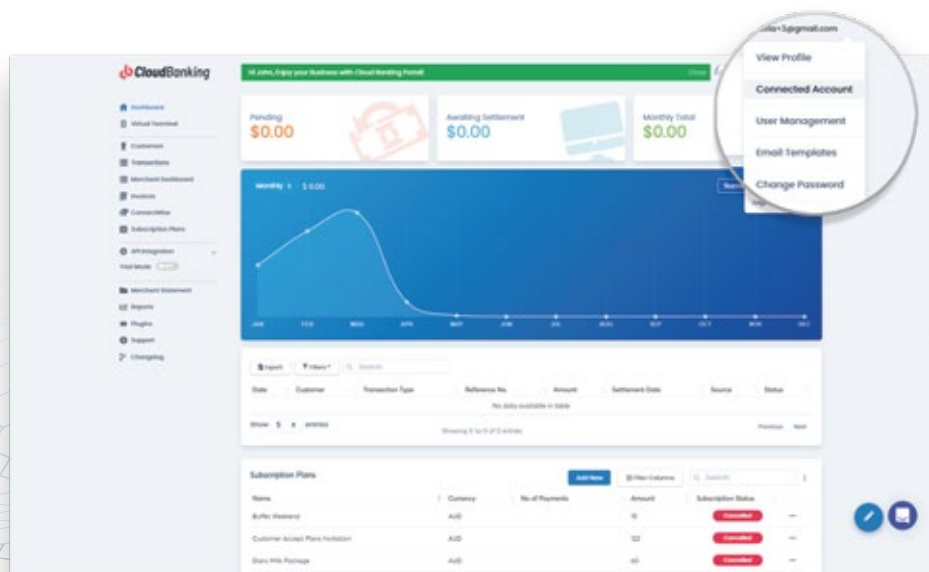
SEAMLESSLY INTEGRATE YOUR CONNECTWISE ACCOUNT WITH XERO

Here is how it works:

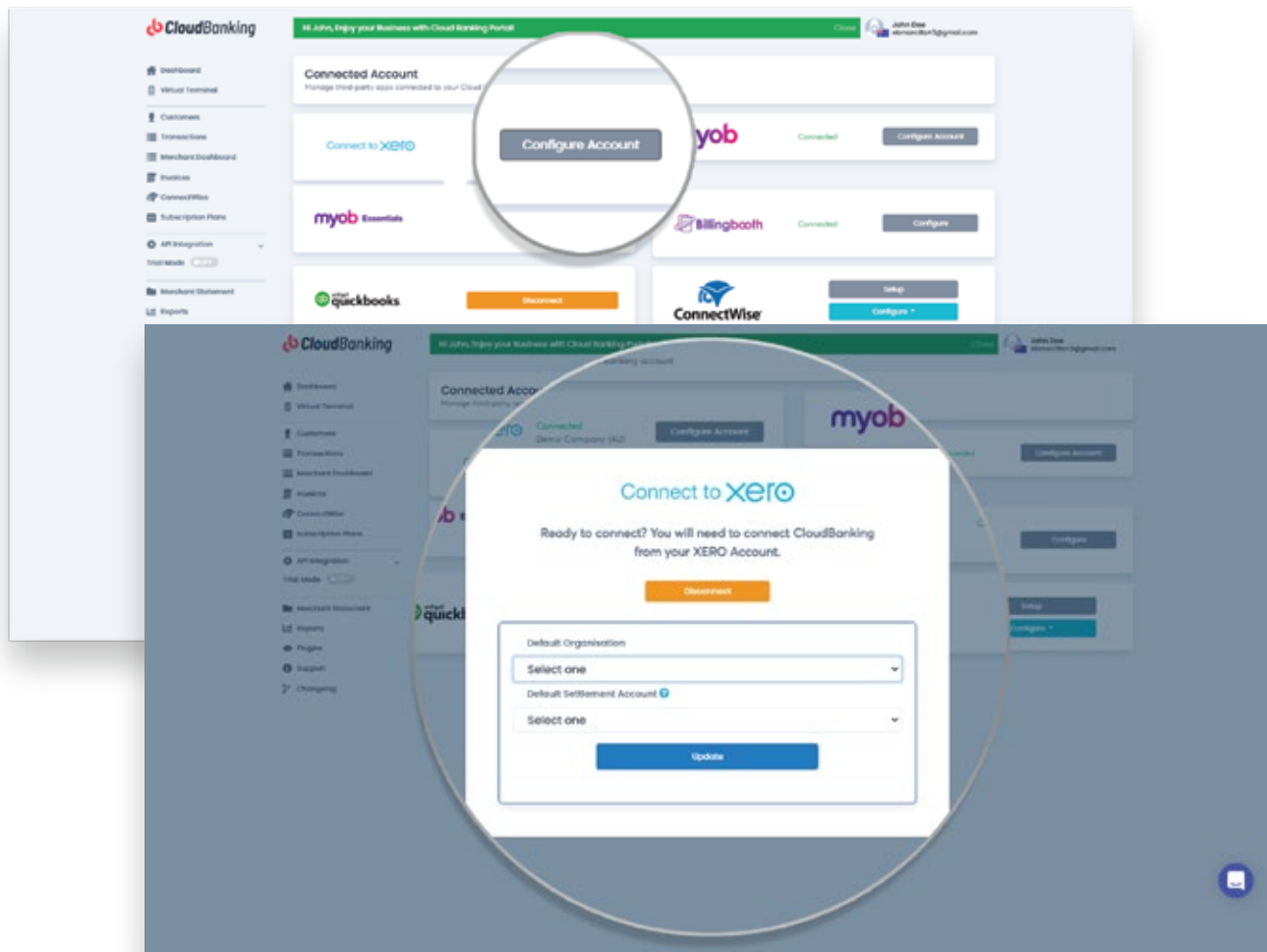
1. LOG IN TO YOUR CLOUDBANKING ACCOUNT



2. FROM YOUR CLOUDBANKING DASHBOARD, SELECT YOUR PROFILE AND CHOOSE CONNECTED ACCOUNT.



3. SELECT CONFIGURE YOUR XERO ACCOUNT



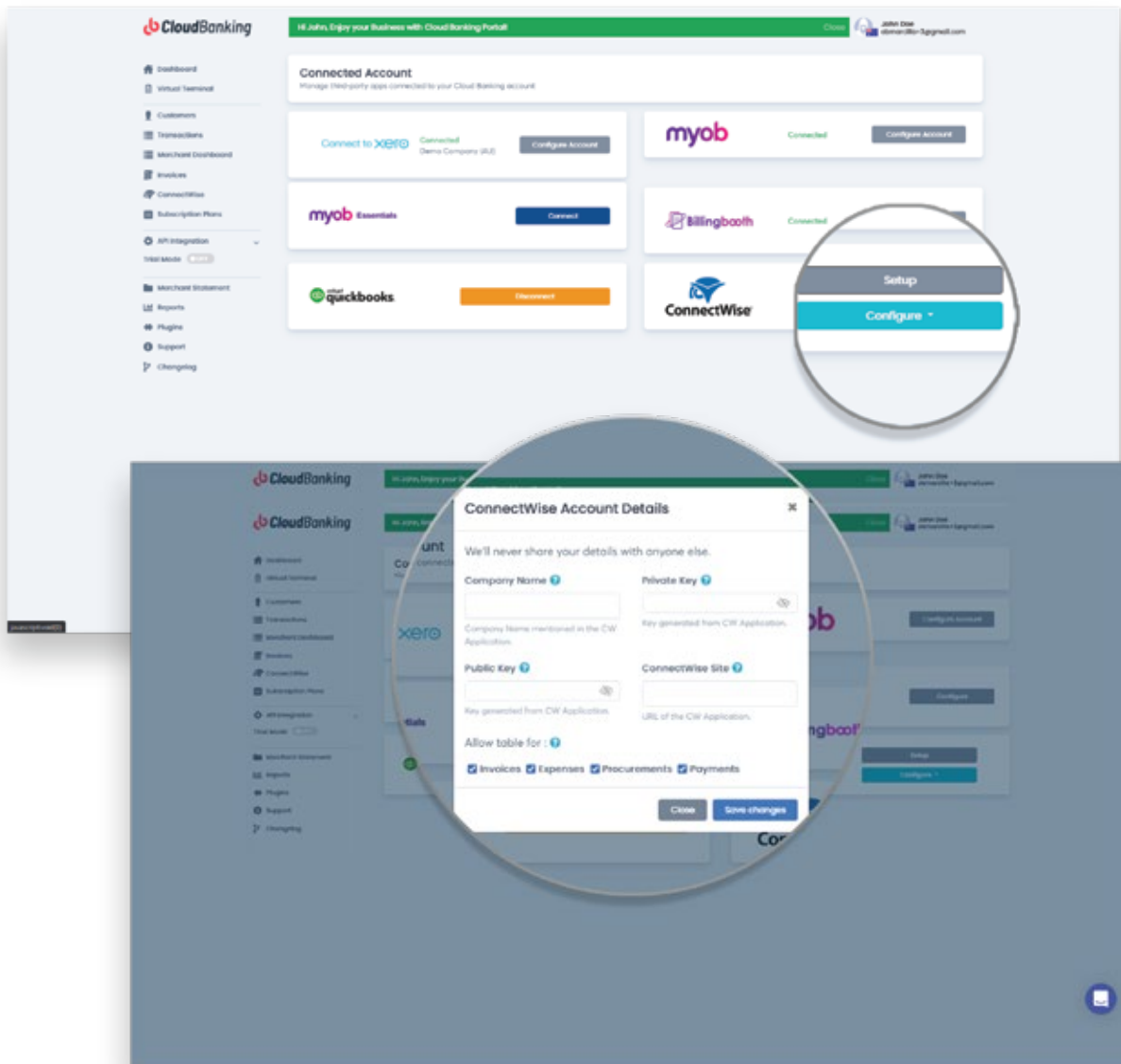
- i. Select Default Organisation
- ii. Select Default Settlement account
- iii. Select Expenses Account

Then choose Update.

Visit here for how to connect Xero to CloudBanking <https://cloudbanking.freshdesk.com/support/solutions/articles/44002026654-connect-accounting-software-to-cloudbanking-portal>

Once You have updated your Xero account, all you need to do is set up and configure with connectwise.

4. SELECT SET-UP



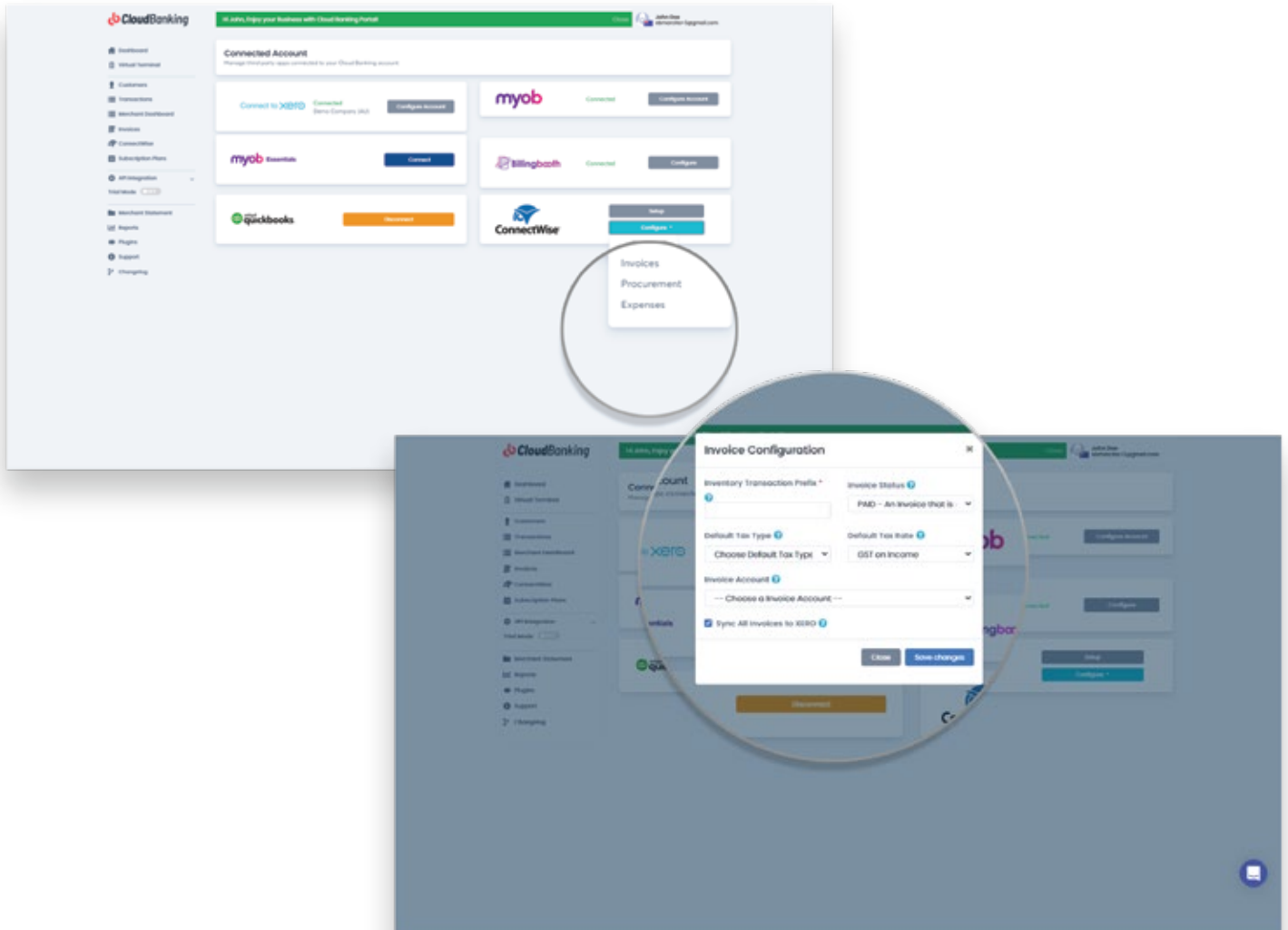
i. Add connectwise account details, including company name, private key, public key, and connectwise site URL.

(Your connectwise portal provides them)

ii. Select the label you want to view. You can either select one label or multiple labels.

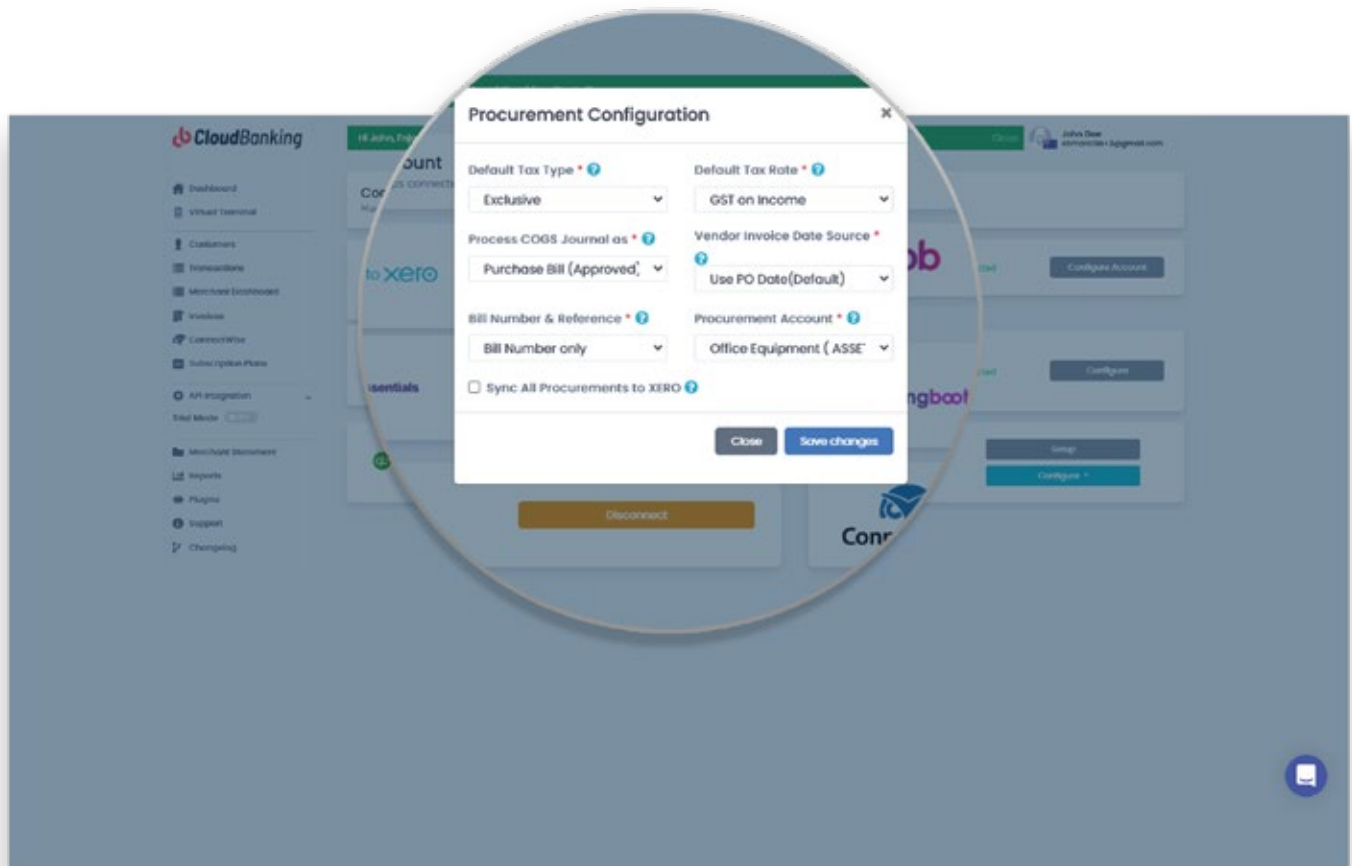
Then choose Save Changes to allow the system to save information.

5. SELECT CONFIGURE CONNECTWISE (YOU CAN CONFIGURE INVOICES, PROCUREMENT, AND EXPENSES)



Select Invoice to configure invoices

1. Add Transaction Prefix (Your invoice reference number)
 2. Select invoice status (Submitted, Authorized, Paid, or Draft)
 3. Select default tax type (Exclusive, Inclusive, No Tax)
 4. Select Default Tax rate (BAS Excluded, GST on Income, GST Free Income)
 5. Select Invoice Account (Invoice Line Item)
- *You can choose tax rate as per the line item account.
6. Sync with Xero
 7. Select Save Changes

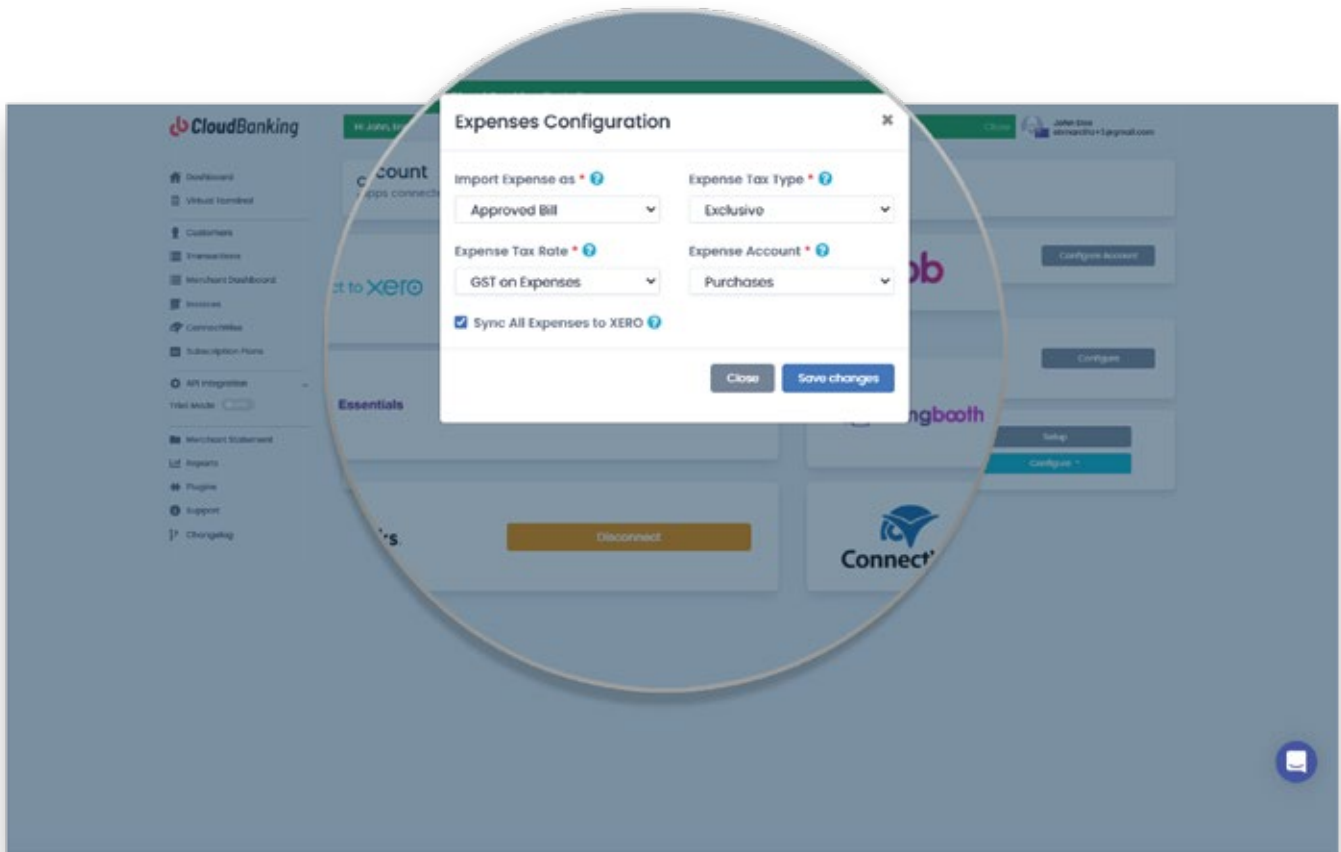


Select Procurement to configure Procurement

1. Select default tax type (Exclusive, Inclusive, No Tax)
2. Select tax rate (GST on Income, GST free Income, BAS Excluded)
3. Process COGS Journal (Draft, Approved)
4. Select Vendor Invoice Data source (PO date (default), Vendor Invoice Date)
5. Select Bill number or PO number (Bill Number, Vendor Invoice Number)
6. Select Procurement account (Procurement Line Item)

*You can choose tax rate as per the line item account.

7. Sync with Xero
8. Select Save Changes



Select expenses to configure expenses

1. Select Import Expenses (Draft Bill/ Approved Bill)
 2. Select Expense Tax Type (Exclusive, Inclusive, No Tax)
 3. Select Expenses Tax Rate (GST on Expenses, GST free Expenses, BAS Excluded)
- *You can choose tax rate as per the line item account.
4. Select Expenses account (Expenses Line Item)
 6. Sync with Xero
 5. Select Save Changes

6. SYNC WITH CONNECTWISE

Once you have set-up and configure with connectwise, all you need to do it Sync with connectwise.

The screenshot shows the CloudBanking Merchant Dashboard. On the left, a sidebar menu lists various features: Transactions, Merchant Dashboard, Invoices, **ConnectWise**, Subscription Plans, API Integration, Trial Mode (OFF), Merchant Statement, Reports, Plugins, and Support. The main area displays a 'Monthly' chart with a blue line graph showing a peak in January. Above the chart, there are two summary boxes: 'Awaiting Settlement \$0.00' and 'Monthly Total \$50.33'. Below the chart, there is a table with columns: Date, Customer, Transaction Type, Reference No., Amount, Settlement Date, Source, and Status. The table currently shows 'No data available in table'.

The second screenshot shows the 'Editing Invoice' section of the CloudBanking Merchant Dashboard. It features a table with columns: Due Date, Customer, Transaction Type, Reference No., Amount, Transaction Status, Payment Status, and Synced To. The table lists several transactions from 'Test Company' with 'ConnectWise' as the transaction type. The first transaction is marked as 'Successful', while the others are 'Unpaid'. At the bottom right, there is a button labeled 'Sync Invoices'.

Due Date	Customer	Transaction Type	Reference No.	Amount	Transaction Status	Payment Status	Synced To
05 Jun 2021	Test Company	ConnectWise	CWCSDCV-883	65.00	Successful	Successful	XERO
05 Jun 2021	Test Company	ConnectWise	CWCSDCV-882	57.00	Unpaid	Unpaid	XERO
05 Jun 2021	Test Company	ConnectWise	CWCSDCV-881	2.20	Unpaid	Unpaid	XERO
05 Jun 2021	Test Company	ConnectWise	CWCSDCV-880	2.20	Unpaid	Unpaid	XERO
05 Jun 2021	Test Company	ConnectWise	CWCSDCV-879	2.20	Unpaid	Unpaid	XERO
04 Jun 2021	Test Company	ConnectWise	CWCSDCV-878	5.50	Unpaid	Unpaid	XERO
04 Jun 2021	Test Company	ConnectWise	CWCSDCV-877	2.40	Unpaid	Unpaid	XERO
04 Jun 2021	Test Company	ConnectWise	CWCSDCV-876	2.20	Unpaid	Unpaid	XERO
04 Jun 2021	Test Company	ConnectWise	CWCSDCV-875	8.40	Unpaid	Unpaid	XERO
04 Jun 2021	Test Company	ConnectWise	CWCSDCV-874	440.00	Unpaid	Unpaid	XERO

It automatically sync all your invoices, expenses, Procurement, and payments with connectwise and Xero with a click of a button.

Let's see how your accounting information Syncs with Connectwise and Xero.

- In Connectwise, you receive “synced to CloudBanking to Xero” confirmation in connectwise portal with a reference number.

The screenshot shows the Connectwise 'Invoice #885' form. The 'Internal Notes' section contains a blue message: "(27 May 2021 15:28:16) - Synced to CloudBanking and Xero invoices with reference number: Local-885". The form includes fields for Billing Status (New), Invoice Type (Miscellaneous), Invoice Number (885), Invoice Date (Thu 05/27/2021), Billing Terms (Net 10), Due Date (Sun 06/06/2021), Location (Tampa Office), Department (Professional Services), Territory (My Accounts), and various checkboxes for payment restrictions and email templates.

- You can view the same information in your Xero Account. It provides a transparent reporting of your invoice status with a reference number.

The screenshot shows the Xero 'Invoices' page for 'Demo Company (AU)'. It displays a list of 113 items, all with a status of 'Awaiting Payment'. The table includes columns for Number, Ref, To, Date, Due Date, Paid, Due, Status, and Sent.

Number	Ref	To	Date	Due Date	Paid	Due	Status	Sent
898	Local-898	Test Company	28 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
895	Local-895	Test Company	28 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
894	Local-894	Test Company	28 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
893	Local-893	Test Company	28 May 2021	6 Jun 2021	0.00	52.00	Awaiting Payment	
892	Local-892	Test Company	28 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
891	Local-891	Test Company	28 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
890	Local-890	Test Company	27 May 2021	6 Jun 2021	0.00	2.00	Awaiting Payment	
889	Local-889	Test Company	27 May 2021	6 Jun 2021	0.00	4.00	Awaiting Payment	
888	Local-888	Test Company	27 May 2021	6 Jun 2021	0.00	4.40	Awaiting Payment	
887	Local-887	Test Company	27 May 2021	6 Jun 2021	0.00	4.40	Awaiting Payment	

If you do not believe that your account fits any of these situations or need further support, please contact our customer service department by sending them an email to support@cloudbanking.com.au.